

MEETING OF CLOTTON HOOFIELD PARISH COUNCIL  
Monday 17<sup>th</sup> July 2023 at 19:00  
at Duddon, Clotton and District Memorial Hall

**MINUTES**

**PRESENT**

Cllr Geoffrey Bibby, Cllr Jane Nicholas, Cllr Charles Kinsey (Chair), Cllr D Roberts, Cllr R Roberts  
Clerk: Mrs T Ryall-Harvey  
Public – 1

**APOLOGIES** no apologies were received.

**PARISH COUNCIL VACANCIES**

Following the uncontested election on 4<sup>th</sup> May and there currently being 5 vacancies. It was reported that nominations for co-option had been sought and one application was received from Mr Richard Roberts. This application was considered, and it was **RESOLVED 23/024** to co-opt Mr Richard Robert on to the Parish Council until May 2027.

**DECLARATION OF INTERESTS** – None raised.

**EXCLUSION OF PRESS AND PUBLIC**

The council agreed that there was nothing that required the exclusion of the press and public to be raised at this meeting.

**PUBLIC PARTICIPATION** – Nothing raised.

**CORRESPONDENCE**

Police and Crime Commissioner – tackling waste crime – was received, circulated around the Parish Council and noted.

Police and Crime Commissioner 6 Month Review – was received, circulated around the Parish Council and noted.

Police and Crime Commissioner meeting with Cheshire West Town and Parish Councils – the meeting took place on 27<sup>th</sup> June and the notes of the meeting were circulated and noted by Parish Councillors.

**ACTION:** Request Police Presence at the next PC Meetings.

Cheshire West and Chester – Appointment of Chief Executive – it was reported that Delyth Curtis has been proposed to replace Andrew Lewis as the Chief Executive of Cheshire West and Chester Council.

Ultrafast Fiber to the Community – an update in relation to the installation of the Ultrafast Fiber to the area was received, circulated around the Parish Council and noted.

United Utilities Pipeline – an update in regard to the installation of the new pipeline between Utkinton and Tarvin was received in writing and noted at the meeting.

Tarporley War Memorial Hospital a notice was circulated highlighting Defibrillator Training that the Memorial Hospital had planned and encouraged residents to attend.

**ACTION:** Put on Facebook Site

**ACTION:** Find out if we can source a Defibrillator – Speak to Duddon Parish Council to see if they are interest in

## MINUTES

25. **RESOLVED:** that the Minutes of the Parish Council Meeting held on 18<sup>th</sup> May 2023 were accepted as a true and accurate record and signed by the Chairman.

## ACTIONS SINCE LAST MEETING

ACTIONS still outstanding:-

- Chase the Corkscrew Sign that needs to be replaced reported 4<sup>th</sup> September 2022 - HW449173893.
- Check with Stuart Bateman re Willington Lane resurface.
- Advertise that hedges can be cut for safety reasons.

The following actions were completed since the last meeting:

- **Finance** - payments had been processed that were approved.
- **Website** – the Clerk has put the minutes of the previous meetings on the website.
- The Clerk had messaged the Committee who organised the Kings Coronation celebration to thank them for organising the event.
- The information relating to the Tarvin Educational Foundation had been put on the facebook.
- The Certificate of Exemption had been submitted to PKF Littlejohn and the Notice of Public Rights had been published.

## PLANNING

The Planning Register dated 12/07/2023 was circulated for Parish Councillors information.

It was noted that since the last meeting the following planning applications been determined by CWaC: -  
22/03038/FUL – 1 Yew Tree Bank, Clotton, CW6 0EJ – Alterations to driveway to include creation of new vehicle crossing and dropped kerb – **refused**

23/00799/LBC – 4 Yew Tree Farm Barn, Duddon Road, Clotton CW6 0EH – Two storey rear extension – **withdrawn**

23/00798/FUL - 4 Yew Tree Farm Barn, Duddon Road, Clotton CW6 0EH – Two storey rear extension – **withdrawn**

It was noted that since the last meeting the following planning applications been received from CWaC and responses submitted: -

23/03002/FUL – 1 Grange Cottages, Duddon Road, Clotton CW6 0EG – dropped kerb and new entrance – the Parish Council had not objections to this application.

## ACCOUNTS

### Cashbook

26. **RESOLVED** to accept the cash book and YTD summary dated 12<sup>th</sup> July 2023.

### Bank Reconciliation against Cashbook YTD

27. **RESOLVED** to approve the Bank Reconciliation as presented to the meeting dated 12<sup>th</sup> July 2023.

### Purchase of Poppy Wreath for Remembrance Sunday

28. **RESOLVED** to purchase a Poppy Wreath and 10 Lamppost Poppies for Remembrance Sunday in November and Cllr Nicholas undertook to attend the Remembrance Service on behalf of the Parish Council and present the Wreath.

### Income and Payments since the last meeting

29. **RESOLVED** - To note the income received of:

£7.56 in June and £8.07 in July, for Bank Interest

30. **RESOLVED** - To note the payments since the last meeting of: -

|                  |  |         |
|------------------|--|---------|
| Clerk's Salary   | Tax Point 3  | £255.13 |
| Clerk's Salary   | Tax Point 4  | £255.13 |
| Clerk's Expenses | Including Training, Stationery, Allowance, Mobile Phone, Printing & Travel | £140.10 |
| HMRC PAYE        | PAYE Tax Month 3   | £63.80  |
| HMRC PAYE        | PAYE Tax Month 4   | £63.80  |
| PQR Limited      | Payroll Services for ½ Year April - September                              | £66.60  |



**CHESHIRE WEST AND CHESTER COUNCIL**

A51 Speed Data Review

The Speed Data received from CWaC following the recent survey was circulated to the Parish Council for review, it was noted that following this study CWaC had agreed to explore the option to create an area for a speed van on the A51 in Clotton. They were also proposing to install Dragon's Teeth on the road as you come into the 30mph to emphasis to drivers the reduction in speed.

**ACTION:** Clerk to see if the previous Speed Data is available to compare against.

Wildflower Update

It was reported that following identifying areas for planting Wildflowers, CWaC has circulated their revised criteria with increased costing to the Parish Council. The Parish Council therefore agreed to request CWaC to provide quotes to undertake the planting of Wildflowers opposite the entrance of Iddenshall and on the verge by the planter in Hoofield and then review if to seek grants to fund this work in the future.

**DUDDON, CLOTTON AND DISTRICT MEMORIAL HALL**

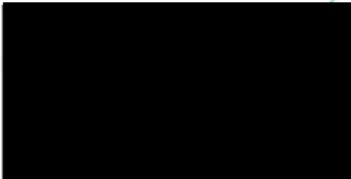
Cllr Nicholas reported that the recent Annual General Meeting of the Duddon, Clotton and District Memorial Hall it was reported that Mr David Leadbetter had resigned as Chairman, and the future of the hall now depended on finding new volunteers to go onto the Committee.

**ACTION:** it was agreed to assist in the publication of information seeking volunteers to join the Village Hall Committee.

**DATE OF THE NEXT MEETING**

The date of the next Parish Council meeting was Monday 16<sup>th</sup> October at 7.00pm in Duddon, Clotton and District Memorial Hall.

Signed ...



Dated .....

16/10/23